



Our Lady of Victory School

Application Information

Additional Application Information is required for **Students with Special Needs**. Please visit the school's website (www.victoryeduc.com) or request a copy from the

Each applicant requires:

1. **Application form:** Submit a completed Our Lady of Victory School Application form for each individual student applying.
2. **Registration fee:** Submit a fee of \$75 for a single student and \$150 for a family is *non-refundable*. Payment to be made in cash or e transfer (etransfers@victoryedu.com)
3. **Most recent report card:** Provide a copy of the student's most recent report card (except for applications for Kindergarten). If the application is submitted prior to March 1st for a September entry into Our Lady of Victory School, parents are asked to submit an updated report card as this becomes available from the applicant's current school.
4. **Canadian Birth Certificate OR Proof of Permanent Resident Status:** Provide a copy of the student's Canadian birth certificate. If the student is not a Canadian citizen, proof of Permanent Resident Status in Canada must also be provided.
5. **Manitoba Medical Card:** Provide a copy of the family Manitoba Medical Card.
6. **Baptismal certificate (if applicable):** Provide a copy of the Catholic student's baptismal certificate - *required* if the applicant is indicated as being Catholic.
7. **Banking information (if applicable):** Provide banking information for a monthly Pre-Authorized Debit for tuition payments.

***Kindergarten** Applicants: Applicants in the highest priority levels (see the Admissions Guidelines below) will be contacted to book an **interview** time for the parent(s) and child with an Our Lady of Victory School administrator or resource teacher. Should space still be available in Kindergarten after the initial intake, the School will contact families in the next highest priority levels to arrange an interview.

***Grade 1-8** Applicants: Should a space become available, applicants in the highest priority levels (see the Admissions Guidelines below) will be called to book an **interview** time for the parent(s) and child with the school administrator or resource teacher.

Your son or daughter's application will only be processed once ALL of the required documentation has been received by Our Lady of Victory School.

APPLICATIONS FOR 2026-2027 WILL BE ACCEPTED BEGINNING March 1, 2026.

Please note that there is no first-come served prioritizing; all **complete** applications received by the priority deadline will be considered in one pool of new applicants for each grade level.

OLV's Admissions Guidelines

The information collected is used to determine if:

- *all special staffing, programs, equipment, and/or physical facilities required by the student are available,*
- *the academic program offered by the school would provide an educational environment beneficial to the student's learning potential, and*
- *the student's behaviour and attitude are in keeping with the standards Our Lady of Victory School*

Standard admission criteria should include the following:

1. The parent/guardian must provide the following documents for each child to be considered for admission:
 - a) Catholic Baptismal Certificate (child's)
 - b) Proof of age (Birth Certificate)
 - c) Proof of Status in Canada/Proof of Residency
2. For Kindergarten, children have to be 5 years old by December 31 of the school year of application if they wish to start in September of that same year.
3. Applications for Students with Special Needs (Level II or Level III exceptionalities): Please obtain the Application Information Sheet for Students with Level II or Level III Disabilities. Such applications require additional documentation and must be submitted on or before the last school day of May for consideration for the following school year.
4. Elementary pupils must participate in all required instructional periods, including classes in religious education, family life education and the liturgical celebrations of the school.
5. Applications will be kept on file in the order of date received.
6. An established enrollment priority list for admissions and time-line for registrations and acceptance will be used for considerations.
7. OLV may wish to implement an Acceptance Criteria considering the following:
 - The child's ability to take advantage of the educational opportunity offered by the school.
 - The school's ability to meet the child's particular needs
 - The enrolment priorities.